



**BY-LAW N<sup>o</sup> 238 \***

**PLANNING ADVISORY COMMITTEE**

**ASSIGNMENT**

General:

1. The committee is assigned to study and submit its recommendations to the Municipal Council on all questions concerning land use planning, zoning, subdivision and building, minor derogations & architectural controls in accordance with article 146 of the Act Respecting Land Use Planning and Development.

Special:

2. More specifically, the committee is assigned to study and submit its recommendations on all documents submitted to it by the Municipal Council relatively to the subjects mentioned in article 1 of the said By-law.

Comprehensive development programs:

3. The committee must formulate a notice for all comprehensive development programmes presented in an area where a said programme is required in accordance to articles 145.9 to 145.14 of the Act Respecting Land use Planning and Development for the comprehensive development programmes. It must review and approve any programme submitted to it and its recommendations to Council.

Planning Programme:

4. The committee is assigned to formulate and evaluate the contents of the planning programme (if necessary) and the By-Laws concerning land use in force in the town relative to the development of needs in the town and to propose modifications when necessary.

**COMMITTEE'S WORKING PROGRAMME**

5. The committee shall be assigned to propose a working programme by the date fixed in the resolution referred to at article 11 and then on periodically, taking in consideration at the same time the modifications to the By-Laws identified according to article 5 of the said By-Law, the participation of the town to the regional county municipality and the necessity of establishing the conformity of the land planning documents with the objectives of the development plan and the dispositions of its complementary document.

**EXPENDITURES**

6. When time comes to take on expenditures concerning subjects mentioned at article 1 to 6, the committee shall be assigned to prepare and undertake a quotation request and examine the study proposals (or tenders) and recommend to the municipal council the drawing up of an agreement contract.

**INTERNAL MANAGEMENT**

7. The committee establishes the rules of internal management which are necessary for the accomplishment of its functions in accordance with the present By-Law and article 146, paragraph 3 of the Act respecting Land Use Planning and Development.

**MEETINGS**



## **\*BY-LAW N<sup>o</sup> 238 – PLANNING ADVISORY COMMITTEE**

Adopted 90/04/02 – Published 90/04/25  
Includes amendments by By-Law n<sup>o</sup> 381, n<sup>o</sup> 459

8. In addition to the meetings forecasted and convened by the committee, the municipal council may also convene the members of the committee by giving a preliminary written notice issued by the Town Clerk at least 48 hours in advance. A quorum of the “TPAC” shall be 5 (five) members.

### MEMBERS

#### General:

9. The committee should comprise 9 persons, appointed by council. Three members must be from Council; the balance should be made up of residents of Hudson, who, amongst them, possess a breadth of skills in architecture, historical research, building rehabilitation and restoration techniques, business development and at least one landowner holding 25 arpents or more. Other members of the “TPAC” should be chosen on the basis of their interest in the conservation of the heritage, aesthetic and visual properties of the town.

#### Resource-persons:

10. The Council associates to the committee, in a permanent manner and as resource-person those detailed in the resolution referred to at article 11. They include but are not limited to the consultant hired to oversee the works and assist the committee.

The Council may add to the committee, in an ad hoc manner, other persons whose services may be necessary to fulfill its functions, the whole in accordance with article 147 of the Act respecting Land Use Planning and Development.

#### Chairperson:

11. The chairperson shall be appointed by the Municipal Council.

#### Secretary:

12. One member of the “TPAC” shall be appointed as secretary to record the minutes of all meetings, other than those, which are public. Where the meetings are public, the assistant Greffier shall act as secretary and shall record the minutes of the meeting.

### MANDATE OF MEMBERS

13. The term of the first mandate of the members is fixed at one year for the even numbered seats and at two years for the odd numbered seats. It is calculated from the nomination by resolution. Afterwards, the duration of the mandate is fixed at two years for all the members.

The mandate of each member is renewable by Council resolution.

In the case of resignation or absence at three consecutive meetings, the Council shall appoint, by resolution, another person to complete the duration of the mandate of the seat which has become vacant.

Notwithstanding the preceding paragraph, the Council, upon recommendation by the “TPAC”, may grant a member a leave of absence for the duration of the mandate. The Council may then appoint an additional member whose term will be the remainder of the mandate of the member granted a leave of absence.

### REPORTS

#### General:



## **\*BY-LAW N° 238 – PLANNING ADVISORY COMMITTEE**

Adopted 90/04/02 – Published 90/04/25  
Includes amendments by By-Law n° 381, n° 459

14. The committee shall report at least once a year to Council with recommendations, if any, for modifications to the Architectural Control By-Law, Zoning, Subdivision, Building, Demolition and Minor Derogation By-Laws. The studies, recommendations and notices of the committee are submitted to the Council in the form of a written report.

The minutes of the meetings of the committee may be used and act, as it is seen fit and in the case where they are judged sufficient, as written reports.

Fixed:

15. The committee presents a report of its activities in conjunction with its work programme established in accordance with article 5 of the present By-Law.

This report must be presented before the end of the second fiscal year which follows the coming into force of the present By-Law. Thereafter the report is annual.

### EXPENSES

16. The committee shall present each year, in the month of November, its forecast of expenses.

### COMING INTO FORCE

17. The present By-Law shall come into force according to Law.

***Administrative codification :  
only the original By-Laws have a legal value***